

NOTICE INVITING TENDER FOR OFFICE ACCOMMODATION REQUIRED ON LEASE

Tenders in two bid system are invited on behalf of Indira Gandhi National Open University, a Central University established under the Act of Parliament. The University requires approximately 6000 sq ft. (carpet area) for its Regional Centre and Warehouse at Vatakara town preferably an independent building with the following amenities:

(i) Availability of Lift, in case of First Floor and above (ii) Parking area for 5 four wheelers and 30 two wheelers (iii) The location of the building should be in the Vatakara town and it should be ready for immediate occupation (iv) In-built fire extinguisher system (desirable) are to be installed as per requirement (v) The owner of the building should possess all legal documents of ownership and approval of construction and in all means the building is accessible for physically handicapped persons.

Persons/ Organizations interested to lease out the premises on rent may quote the rates in per sq ft. and submit the proposal in the Tender document in two bid systems i.e., technical bid and price bid separately. Technical bid consisting of technical aspects and list of amenities available as indicated above along with blue print / layout plan of building, calculations of the carpet area, photo of the building and contract details so as to reach the undersigned within 21 days of publishing of this advertisement. The price bid should be submitted in separate cover consisting the rates in per sq.ft. These two envelopes one for technical and other for price bids should be submitted in one sealed envelope. On receipt of bids, technical bids will be opened firstly for the amenities provided in the building and thereafter price bids will be opened for successful technical bidders only. The price bids of un-successful bidders will not be opened and no claim will be entertained for opening of their bids.

It is the responsibility of the owner to obtain the rent reasonability certificate from CPWD or from any other government department.

For any clarification or for tender documents, the Assistant Registrar, Regional Centre Vatakara may be contacted at the above address. The bidders can also download the Tender documents available at IGNOU website:

www.rcvatakara.ignou.ac.in / www.ignou.ac.in.

REGIONAL DIRECTOR